



# PACKAGE COURSE

01 FNS40222 CERTIFICATE IV IN ACCOUNTING AND BOOKKEEPING

02 FNS50222 DIPLOMA OF ACCOUNTING

## OVERVIEW

The FNS40222 Certificate IV in Accounting and Bookkeeping and FNS50222 Diploma of Accounting is ideal for those individuals undertaking or seeking roles in the accounting sector, including bookkeepers, accounts clerks and BAS Agents.

## CAREER OUTCOMES

- Accounts Support Officer
- Bookkeeper
- Accounts Payable and Receivable
- Payroll Officer
- Business Activity Statements (BAS) Agent
- Accounts Manager
- Senior Financial Clerks
- Office Managers

## ENTRY REQUIREMENTS

- Minimum 18 years of age
- Must have completed equivalent to Australian year 12
- It is a requirement that the student must complete the FNS40222 Certificate IV in Accounting and Bookkeeping prior to the commencement to the FNS50222 Diploma of Accounting.
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## STUDY MODE

Theory components units are delivered face-to-face on campus. Practical components of the course are delivered face-to-face in campus via the simulated virtual environment.

## INTAKE DATE

Please refer to our website for intake dates.

## STUDY LOCATION

Level 3, 541 Kent Street SYDNEY NSW 2000

## COURSE NAME

FNS40222 Certificate IV in Accounting and Bookkeeping (CRICOS Code: 111742E) & FNS50222 Diploma of Accounting (CRICOS Code: 111743D)

## DURATION

Package Course (FNS40222 Certificate IV in Accounting and Bookkeeping & FNS50222 Diploma of Accounting)  
Total Duration is 104 weeks  
Study is 80 weeks  
Break is 24 weeks

FNS40222 Certificate IV in Accounting and Bookkeeping  
Total Duration is 52 weeks  
Study is 40 weeks  
Break is 12 weeks

FNS50222 Diploma of Accounting  
Total Duration is 52 weeks  
Study is 40 weeks  
Break is 12 weeks

## FEES

Package Course (FNS40222 Certificate IV in Accounting and Bookkeeping & FNS50222 Diploma of Accounting)  
Total Cost: AU \$12,600.00  
Tuition Fee: AU \$12,000.00  
Material Fee\*: AU \$400.00  
Enrolment Fee\*\*: AU \$200.00

FNS40222 Certificate IV in Accounting and Bookkeeping  
Total Cost: AU \$6,400.00  
Tuition Fee: AU \$6,000.00  
Material Fee\*: AU \$200.00  
Enrolment Fee\*\*: AU \$200.00

FNS50222 Diploma of Accounting  
Total Cost: AU \$6,200.00  
Tuition Fee: AU \$6,000.00  
Material Fee\*: AU \$200.00

\* The material fees for the course include learning and assessment materials.

\*\* The enrolment fee is only applicable to the first course.



## ASSESSMENT METHODS

Assessments may be conducted through a combination of written questions and answers, case study, role-plays and demonstration in the virtual simulated environment.

## COURSE STRUCTURE

Learners must achieve a competent result in the thirteen (13) units to obtain the FNS40222 Certificate IV in Accounting and Bookkeeping qualification.

UNIT CODE	UNIT NAME	CORE/ELECTIVE
FNSACC421	Prepare financial reports	Core
BSBTEC302	Design and produce spreadsheets	Core
FNSACC321	Process financial transactions and extract interim reports	Core
FNSACC322	Administer subsidiary accounts and ledgers	Core
FNSACC418	Work effectively in the accounting and bookkeeping industry	Core
FNSACC426	Set up and operate a computerised accounting system	Core
FNSTPB411	Complete business activity and instalment activity statements	Core
FNSTPB412	Establish and maintain payroll systems	Core
FNSACC412	Prepare operational budgets	Core
FNSACC414	Prepare financial statements for non-reporting entities	Core
FNSACC405	Maintain inventory records	Elective
FNSACC411	Process business tax requirements	Elective
FNSACC413	Make decisions in a legal context	Elective

Learners must achieve a competent result in the eleven (11) units to obtain the FNS50222 Diploma of Accounting qualification.

UNIT CODE	UNIT NAME	CORE/ELECTIVE
FNSACC521	Provide financial and business performance information	Core
FNSACC522	Prepare tax documentation for individuals	Core
FNSACC523	Manage budgets and forecasts	Core
FNSACC524	Prepare financial reports for corporate entities	Core
FNSACC526	Implement and maintain internal control procedures	Core
FNSACC527	Provide management accounting information	Core
BSBTEC402	Design and produce complex spreadsheets	Core
FNSACC505	Establish and maintain accounting information systems	Elective
FNSORG506	Prepare financial forecasts and projections	Elective
BSBLDR413	Lead effective workplace relationships	Elective
BSBFIN501	Manage budgets and financial plans	Elective

## RECOGNITION OF PRIOR LEARNING

Rosewood International College offers everyone the opportunity to apply for Recognition of Prior Learning (RPL) at enrolment. You may be granted credit or partial credit in recognition of skills and knowledge gained through work experience, life experience and/or prior training.

## CREDIT TRANSFER

Rosewood International College recognises qualifications and Statements of Attainment issued under the Australian Qualifications Framework by Registered Training Organisations.

## PATHWAYS

On completion of this course, learners may wish to enrol in further qualifications, FNS60222 Advanced Diploma of Accounting or continue to further university programs.

